



ADRH PRIVACY POLICY

This Privacy Policy describes how the Africa Digital Rights' Hub (ADRH) collects, uses and protects the personal information you may provide on this website. It also describes the choices available to you, regarding our collection and use of your personal information and how you can access, update or request for the deletion of this information. This Policy does not apply to practices of organizations that we do not own or control, or to individuals that we do not employ or manage.

Collection of personal information

We receive and store any information you knowingly provide to us when you register for the summit or fill an online form on the Website. When required, this information may include your email address, name, phone number, address, credit card information, bank information, or other personal information. You can choose not to provide us with certain information, but then you may not be able to complete the registration process. Where you are not comfortable with providing such information, you may contact us and we may explore alternative means where possible. Users who are also uncertain about what information is mandatory are welcome to contact us.

Managing personal information

In writing to the Africa Digital Rights' Hub, you are able to amend, update and delete certain personal information about you. When you update information, however, we may maintain a copy of the unrevised information in our records. Some information may remain in our private records after your deletion of such information for purposes of meeting other internal and statutory requirements such as accounting, taxation, etc. The ADRH will retain and use your information as necessary to comply with some legal obligations, resolve disputes, and enforce our agreements with you and other third parties such as banks, tax agencies, etc. All personal information shall be kept for a period of not more than two (2) years from the date of receipt of such information (Retention Period). Once the Retention Period expires, personal Information shall be permanently deleted. This means that the right to access, the right to erasure, the right to rectification, the right to data portability and all other rights related to the protection of your personal information cannot be enforced after the expiration of the Retention Period.

Use and processing of collected information

Any of the information we collect from you may be used to, for the purpose of this summit; improve our Website, improve customer service and respond to queries and emails of participants, as well as send notification emails concerning your registration. Non-personal

information collected is used only to identify potential cases of abuse and establish statistical information regarding Website usage. This statistical information is not otherwise aggregated in such a way that would identify any particular user of the system.

We may process personal information related to you if one of the following applies:

- You have given consent for one or more specific purposes.
- Provision of information is necessary for the performance of an agreement with you and/or for any pre-contractual obligations thereof
- Processing is necessary for compliance with a legal obligation to which you are subject;
- Processing is related to a task that is carried out in the public interest or in the exercise of official authority vested in us;
- Processing is necessary for the purposes of the legitimate interests pursued by the ADRH or by a third party.

In any case, the ADRH will be happy to clarify the specific legal basis that applies to the processing, and in particular whether the provision of personal information is a statutory or contractual requirement, or a requirement necessary to enter into a contract.

The rights of users

You may exercise certain rights regarding your information processed by us. In particular, you have the right to do the following:

- Withdraw consent where you have previously given your consent to the processing of your information;
- Object to the processing of your information;
- Know if the information is being processed by us, obtain disclosure regarding certain aspects of the processing and obtain a copy of the information undergoing processing;
- Verify the accuracy of your information and request for it to be updated or corrected;
- In some instances, to restrict the processing of your information;
- In some instances, to obtain the erasure of your personal information;
- Receive your information in a structured, commonly used and machine-readable format and, if technically feasible, to have it transmitted to another data controller without any hindrance. This provision is applicable, provided that your information is processed by automated means and that the processing is based on your consent or on a contract in which you are a party, or on pre-contractual obligations thereof.

The right to object to the processing



Where personal information is processed for the public interest, in the exercise of an official authority vested in us or for the purposes of the legitimate interests pursued by us, you may object to such processing by providing an acceptable justification or ground related to your particular situation.

How to exercise these rights

Any requests to exercise User rights can be directed to the ADRH through the **contact** details provided in this document. These requests can be exercised free of charge and will be addressed by the ADRH as early as possible and always within one month.

Newsletters

We offer electronic newsletters to which you may voluntarily subscribe at any time. You may choose to stop receiving our newsletter or marketing emails by following the unsubscribe instructions included in these emails or by contacting us.

Cookies

This Website uses “cookies” to help personalize your online experience. A cookie is a text file that is placed on your hard disk by a web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you. We may use cookies to collect, store, and track information for statistical purposes to operate our website and services. You have the ability to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser settings to decline cookies if you prefer.

Information security

The ADRH stores information you provide on computer servers in a controlled, secure environment; protected from unauthorized access, use, or disclosure. We maintain reasonable administrative, technical, and physical safeguards in an effort to protect against unauthorized access, use, modification, and disclosure of personal information in our control and custody. However, no data transmission over the Internet or wireless network can be 100% guaranteed. Therefore, while we strive to protect your personal information, you acknowledge that (i) there are security and privacy limitations of the Internet which are beyond our control; (ii) the security, integrity, and privacy of any and all information and data exchanged between you and our Website cannot be 100% guaranteed; and (iii) any such information and data may be viewed or tampered with in transit by a third-party, despite best efforts.

Data breach

In the event we become aware that the security of the Website has been compromised or users' personal information has been disclosed to unrelated third-parties as a result of external activity; including, but not limited to, security attacks or fraud, we reserve the right to take reasonably appropriate measures, including, but not limited to, investigation and reporting, as well as notification to and cooperation with law enforcement authorities. In the event of a data breach, we will make reasonable efforts to notify affected individuals if we believe that there is a reasonable risk of harm to the user as a result of the breach or if notice is otherwise required by law. In such an instance, the ADRH will post a notice on the Website, send you an email, get in touch with you over the phone, or mail you a letter.

Legal disclosure

We will disclose any information we collect, use or receive if required or permitted by law, such as to comply with a subpoena, or similar legal process, and when we believe in good faith that disclosure is necessary to protect our rights, protect your safety or the safety of others, investigate fraud, or respond to a government request.

Changes and amendments

We reserve the right to modify this privacy policy relating to the website or services at any time, effective upon posting of an updated version of this Policy on the Website. When we do, we will revise the date at the bottom of this page and notify you of such changes. Continued use of the website after any such changes shall constitute your consent to such changes.

Acceptance of this policy

You acknowledge that you have read this Policy and agree to all its terms and conditions. By using the Website or its Services you agree to be bound by this Policy. If you do not agree to



abide by the terms of this Policy, kindly contact the ADRH through the email below before you use or access the website and its services.

Contacting us

If you have any queries or concerns, please contact us at dpo@africadigitalrightshub.org .